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**MAYDAY TRUST**  
(A company limited by guarantee)

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**REPORT AND FINANCIAL STATEMENTS**

**31 MARCH 2009**

**Company number: 2911222**  
**Charity number: 1035524**

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## CONTENTS

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	<b>Page</b>
<b>Report of the Directors and Trustees</b>	<b>1</b>
<b>Independent Report of the Auditors</b>	<b>8</b>
<b>Statement of Financial Activities</b>	<b>10</b>
<b>Summary Income and Expenditure Account</b>	<b>11</b>
<b>Balance Sheet</b>	<b>12</b>
<b>Notes forming part of the Financial Statements</b>	<b>13</b>
<b>Donors</b>	<b>25</b>

**MAYDAY TRUST**  
**(A Company limited by guarantee)**

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**DIRECTORS' AND TRUSTEES' REPORT**

**Year ended 31 March 2009**

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The trustees are pleased to present their report and financial statements for the year ended 31 March 2009.

**Reference and Administrative Information**

Charity Name	Mayday Trust
Charity Registration Number	1035524
Company Registration Number	2911222
Registered Office	75 Albert Street Rugby Warwickshire CV21 2SN

**The Board of Trustees**

The Board of Trustees who served the charity during the year and up to the date of this report were as follows:

J Arnold	
N A Banister	(appointed 13 November 2008)
C R Holman	
R G Hume	(appointed 13 November 2008 and resigned 31 May 2009)
B McFarland	(resigned 13 November 2008)
A Rastall-Conrad	(resigned 13 November 2008)
J P Reed	(appointed 13 November 2008)
L K Stacey	
C Turner	(appointed 15 December 2008)

In accordance with the Articles of Association, J Arnold and L K Stacey will retire by rotation and, being eligible, will stand for re-appointment.

**Visiting Associate**

G Armstrong  
K Iceton

**Company Secretary**

G Jackson

**Senior Executive Team**

Chief Executive – C Ward  
Head of Corporate Services – G Jackson  
Head of Operations and Property Services – S Sullivan

**MAYDAY TRUST**  
**(A Company limited by guarantee)**

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**DIRECTORS' AND TRUSTEES' REPORT**

**Year ended 31 March 2009**

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**Auditors**

Clement Keys  
Chartered Accountants  
39/40 Calthorpe Road  
Edgbaston  
Birmingham  
B15 1TS

**Solicitors**

Needham & James  
Bridgeway  
Stratford-upon-Avon  
Warwickshire  
CV37 6YY

**Bankers**

HSBC Bank plc  
15 Church Street  
Rugby  
Warwickshire

Cater Allen  
9 Nelson Street  
Bradford  
BD1 5AN

**Investment Managers**

HSBC Trust Company (UK) Limited  
PO Box 880  
Southampton  
SO15 1WP

**Structure, Governance and Management**

***Governing Document***

The organisation is a charitable company limited by guarantee, having no share capital. It was incorporated on 22 March 1994 and registered as a charity on 23 March 1994. The charitable company was established under a Memorandum of Association, which was last amended on 16 March 2009 and which established its objects and powers, and it is governed under its Articles of Association. In the event of the charitable company being wound up members are required to contribute an amount not exceeding £1.

It is exempt from using "Limited" under Section 30 of the Companies Act 1985.

***Recruitment and Appointment of Trustees***

The directors of the company are also charity Trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association one third of the Trustees or the nearest number to one third of their number if not divisible by three, must retire from office at each annual General Meeting. Retiring Trustees are eligible for re-election.

Trustees have the power to appoint Trustees to fill the casual vacancies or add to the number of Trustees but these must be ratified at the next Annual General Meeting. The Board of Trustees must comprise between three and nine members.

***Trustee Induction and Training***

The Trust has advertised for additional Board Trustees, on appointment Trustees will attend an induction briefing led by the Company Secretary. Induction packs will be distributed to the new trustees. A development day with the existing trustees and the Chief Executive will also be scheduled.

The role of the visiting associate is under review as there are two covering Northampton, Daventry and Warwickshire.

**MAYDAY TRUST**  
**(A Company limited by guarantee)**

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**DIRECTORS' AND TRUSTEES' REPORT**

**Year ended 31 March 2009**

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***Risk Management***

The Trustees have introduced a formal risk management process to assess business risks and implement risk management strategies. This involved identifying the types of risks Mayday Trust faces, prioritising them in terms of potential impact and likelihood of occurrence, and identifying means of mitigating the risks.

The Trust has reviewed its governance framework following changes to the Charities and Companies Acts. All current policies and procedures are being reviewed and updated. Standing Orders have been updated.

A code of good governance for trustees was implemented in June 2008.

***Organisational Structure***

The Trustees are responsible for ensuring that Mayday Trust has appropriate systems of controls, financial and otherwise. The Trustees provide reasonable assurance that:

- Mayday Trust is operating efficiently and effectively;
- its assets are safeguarded against unauthorised use or disposition;
- proper records are maintained and financial information used within Mayday Trust or for publication is reliable;
- Mayday Trust complies with relevant laws and regulations.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- a strategic plan and an annual budget approved by the Trustees;
- regular consideration by the Trustees of financial results, variance from budgets, non-financial performance indicators and benchmarking reviews;
- delegation of authority and segregation of duties;
- identification and management of risks.

The Chief Executive under instruction from the Board of Trustees carries out the day-to-day management of Mayday Trust. The full Board of Trustees meets at regular intervals.

***Objectives and Activities***

The charitable company's objects:

- (i) To carry on for the benefit of the community the business of providing houses, hostels, supported housing or any other housing and associated amenities, services or assistance for vulnerable adults and others resident in the United Kingdom (the "area of benefit") who are homeless or in need, suffering hardship or distress or who have suffered a legal restriction on their liberty, on terms appropriate to their means.

**MAYDAY TRUST**  
**(A Company limited by guarantee)**

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**DIRECTORS' AND TRUSTEES' REPORT**

**Year ended 31 March 2009**

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- (ii) To provide within the area of benefit, support, advice and counselling for those who are suffering from, or who may have suffered from alcohol, drug or substance misuse upon terms appropriate to their means.
- (iii) Within the area of benefit, to provide for the elderly or other vulnerable persons with a disability (including mental and learning or associated disabilities) in need of accommodation specially designed or adapted to meet the disabilities and requirements of such persons and to provide associated amenities, advice or assistance.
- (iv) To promote any other charitable purpose and in particular the relief of poverty.

The directors have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charitable company's aims and objectives and in planning future activities. In particular, the trustees have considered how planned activities will contribute to the aims and objectives set.

***Visions and Values***

"Mayday Trust is committed to enabling vulnerable adults to maximise their potential for independence."

The Trustees are committed to the following values:

- Quality – in all aspects of our activity.
- Empowerment – maximising the potential of service users and staff.
- Partnership – working with statutory and other agencies to meet service user needs.
- Customer focus – providing services which are sensitive and responsive to service user needs.
- Equality – embracing diversity and ensuring no one is treated unfairly in service use or employment.
- Efficiency – making the best use of financial resources to provide quality services at a reasonable cost.
- Progressive employment – developing a skilled and motivated workforce.

***Operating Principles***

- Mayday Trust works in a way that makes a positive difference to the lives of our clients.
- Mayday Trust provides value for money services to its funders.
- Mayday Trust works in partnership with its stakeholders, clients and other agencies.
- Mayday Trust delivers best practice quality services through focussed and empowered employees.
- Mayday Trust continually reviews and improves its performance, through effective monitoring and outcome reviews, encouraging and enabling all employees and clients at Mayday Trust to fulfil their potential.
- Mayday Trust recruits, develops and retains excellent employees, using their talents to the full.
- Mayday Trust ensures that it meets the Public Benefit requirements of the Charities Act 2006.

***Strategic Aims***

- Mayday Trust's clients are at the core of the current/ future services provided by Mayday Trust.
- Mayday Trust will develop an outcome driven culture, with qualitative and quantitative measures of performance.
- Mayday Trust will be the preferred supplier of specialist support to vulnerable adults and other organisations.

**MAYDAY TRUST**  
**(A Company limited by guarantee)**

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**DIRECTORS' AND TRUSTEES' REPORT**

**Year ended 31 March 2009**

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- Mayday Trust develops strategic and local partnerships/ alliances with other organisations including cross-sector alliances, whilst retaining the charitable ethos/ values.
- Mayday Trust will raise its profile.
- Mayday Trust will implement a business model and governance framework that enables Mayday Trust to deliver the current level of provision, grow and diversify its business.

**Report of the Chief Executive – Caroline Ward**

2008/2009 was a year of consolidation at Mayday Trust. A robust business model was ratified by the Board to support the growth and diversification of the Trust. It has been a period of stability and focus on building the existing services across the three counties.

A Strategic Review took place with the Board in September 2008 to “check and challenge” performance against the corporate/business plans.

Mayday Trust received a legacy during the financial year; Graham Woodfield, a resident at Lennon Court, Rugby, for just over 18 years left more than £10k to the Trust.

It is good to report that the deficit in 2007/2008 has been turned around into a surplus on unrestricted funds for 2008/2009 amounting to £54.6k. This is a significant improvement in the financial performance of the Trust.

During 2008/2009 existing and new relationships have been developed with stakeholders, agencies, other charities, funders and suppliers. Collaborations are being developed with other like-minded organisations, focused on supporting vulnerable adults.

There is a migration away from “ring fenced” funding for Supporting People and a strong emphasis on Local Strategic Partnerships, Local Area Agreements and individual budgets. Mayday Trust is proactively preparing for these changes and the impact of any funding variances. The Trust continues to explore opportunities for increasing income, whilst striving to enhance the existing services.

Mayday Trust has reviewed its property portfolio and where there is a business justification, will look to purchase property in support of the business strategy.

Mayday Trust continues to be a top quality performer across the three counties, providing a quality service that is recognised by Supporting People and other service providers. Our key focus remains on supporting a growing number of vulnerable adults into independence.

The Trust continues to invest in training and developing a dedicated workforce – our staff are committed to making a real difference to the lives of our clients and this is evidenced in the numerous success stories in the Annual Report.

Mayday Trust is in a strong financial position to move forward in 2009/2010 from consolidation to growth and diversification with the direction and support from a strong Board. Mayday Trust is well positioned to grow in a constantly changing environment.

**MAYDAY TRUST**  
**(A Company limited by guarantee)**  
**DIRECTORS' AND TRUSTEES' REPORT**

Year ended 31 March 2009

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**Financial Review**

***Principal Funding Sources***

The charity's principal funding sources are Housing Benefit and Supporting People Grants.

***Investment Performance***

The charity's investment portfolio decreased in overall value during the year by £123,505. During the year realised losses of £26,739 were made and at the year end the market value adjustment was an unrealised loss of £105,039. The average yield of the portfolio, incorporating market value movements and investment income was (27.3)% (2008: (1.62)%).

***Investment policy***

The policy of Mayday Trust is that investments are managed on a total return basis. The majority of the funds are currently invested with HSBC, which is designed for long-term income and capital growth. The funds are invested mainly in equities with a wide diversification of good quality holdings in the United Kingdom and overseas. The fund aims at income and capital appreciation for protection from inflation, however in line with market forces, has suffered from a significant fall in value during the year under review.

***Reserves policy***

The Trustees have reviewed the reserves of Mayday Trust and have formulated its reserve policy, which is in line with Charity Commission recommendations. This review encompassed the nature of the income and expenditure streams, the need to match variable income with fixed commitments and the nature of the reserves. The review concluded that the equivalent of six months overheads be the target level for reserves to ensure continuity of charitable operations. This equates to a requirement of approximately £1.2m.

During the year Mayday's general reserves increased from £653,547 to £748,359. Mayday's free reserves (that is those unrestricted reserves represented by assets other than tangible fixed assets) were £989,457.

Restricted funds decreased from £146,501 to £72,832. Mayday has a number of designated and restricted funds. The purpose of these funds is detailed in notes 16 and 17 in the financial statements.

**Statement of Trustees' Responsibilities**

The trustees (who are also the directors of Mayday Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

**MAYDAY TRUST**  
**(A Company limited by guarantee)**

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**DIRECTORS' AND TRUSTEES' REPORT**

**Year ended 31 March 2009**

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**Statement of Trustees' Responsibilities (continued)**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

**Auditors**

Clement Keys have expressed their willingness to continue in office.

Approved by the Board of Trustees on 28 September 2009 and signed on its behalf by:

C R Holman

**Trustee**

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**INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF  
MAYDAY TRUST  
(A company limited by guarantee)**

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We have audited the financial statements for the year ended 31 March 2009 which are set out on pages 10 to 24 and which comprise the Statement of Financial Activities, Summary of Income and Expenditure Account, Balance Sheet and related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the charitable company's members, as a body in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

The trustees' (who are also the directors of the charitable company for the purposes of company law) responsibilities for preparing the Annual Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985 and whether the information given in the Directors' and Trustees' Report is consistent with the financial statements.

We also report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charitable company is not disclosed.

We read the Directors' and Trustees' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

**Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

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**INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF  
MAYDAY TRUST (continued)  
(A company limited by guarantee)**

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**Opinion**

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of affairs of the charitable company as at 31 March 2009, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Directors' and Trustees' Report is consistent with the financial statements.

**39/40 Calthorpe Road  
Edgbaston  
Birmingham  
B15 1TS**

**CLEMENT KEYS  
Chartered Accountants  
Registered Auditors  
28 September 2009**

**MAYDAY TRUST**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES**  
(Incorporating an Income and Expenditure Account)  
Year ended 31 March 2009

	Note	Unrestricted Funds £	Restricted Funds £	2009 Total £	2008 Total £
<b>Incoming resources</b>					
<b>Incoming resources from generated funds</b>					
<i>Voluntary income</i>					
Donations	2	10,083	23,184	33,267	45,210
Investment income	3	28,930	-	28,930	28,639
<b>Incoming resources from charitable activities</b>					
Grants and funding for provision of accommodation	4	2,533,413	119,429	2,652,842	2,697,156
Other income		<u>28,370</u>	<u>-</u>	<u>28,370</u>	<u>31,256</u>
<b>Total incoming resources</b>		<u>2,600,796</u>	<u>142,613</u>	<u>2,743,409</u>	<u>2,802,261</u>
<b>Resources expended</b>					
<b>Costs of generating funds</b>					
Investment management costs	5	5,526	-	5,526	6,778
<b>Charitable activities</b>					
Costs in furtherance of charitable objects	6a	2,270,408	216,282	2,486,690	2,680,171
Exceptional costs	6b	-	-	-	382,537
<b>Governance costs</b>	7	<u>18,481</u>	<u>-</u>	<u>18,481</u>	<u>33,859</u>
<b>Total resources expended</b>		<u>2,294,415</u>	<u>216,282</u>	<u>2,510,697</u>	<u>3,103,345</u>
<b>Net incoming/(outgoing) resources for the year being net income/(expenditure) for the year</b>		306,381	(73,669)	232,712	(301,084)
<b>Other recognised gains and losses</b>					
Unrealised (losses)/gains on revaluation of tangible fixed assets	10	(120,000)	-	(120,000)	79,625
Realised gains on disposal of current asset investment	13b	-	-	-	5,000
Unrealised losses on investments	11	(105,039)	-	(105,039)	(37,899)
Realised (losses)/gains on investments	11	<u>(26,739)</u>	<u>-</u>	<u>(26,739)</u>	<u>16,402</u>
<b>Net movement in funds</b>		54,603	(73,669)	(19,066)	(237,956)
<b>Reconciliation of funds</b>					
Opening balance brought forward		<u>1,868,256</u>	<u>146,501</u>	<u>2,014,757</u>	<u>2,252,713</u>
Balances carried forward		<u>1,922,859</u>	<u>72,832</u>	<u>1,995,691</u>	<u>2,014,757</u>

**MAYDAY TRUST**  
**(A company limited by guarantee)**

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**SUMMARY INCOME AND EXPENDITURE ACCOUNT**

**Year ended 31 March 2009**

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	Note	2009	2008
		£	£
<b>Income</b>		2,714,479	2,773,622
Expenditure		(2,510,697)	(2,720,808)
Exceptional costs	6b	<u>-</u>	<u>(382,537)</u>
<b>Net operating income/(expenditure)</b>		203,782	(329,723)
<b>Other income</b>			
Interest receivable and similar income	3	28,930	28,639
(Loss)/profit on sale of fixed asset investments	11	<u>(26,739)</u>	<u>16,402</u>
<b>Net income/(expenditure) for the year</b>		<u>205,973</u>	<u>(284,682)</u>

The Statement of Financial Activities incorporates the Statement of Total Recognised Gains and Losses required by FRS 3.

All of the activities of the charitable company are classified as continuing.

**MAYDAY TRUST**  
(A company limited by guarantee)

**BALANCE SHEET**

as at 31 March 2009

	Note	2009		2008	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	10		952,682		1,160,733
Investments	11		<u>430,638</u>		<u>554,143</u>
			1,383,320		1,714,876
<b>Current assets</b>					
Debtors	12	69,836		158,387	
Investments	13	-		150,000	
Cash at bank		755,167		164,912	
Cash in hand		<u>2,200</u>		<u>-</u>	
		827,203		473,299	
<b>Creditors: amounts falling due within one year</b>	14	<u>(214,832)</u>		<u>(173,418)</u>	
<b>Net current assets</b>			<u>612,371</u>		<u>299,881</u>
<b>Total assets less current liabilities</b>			<u>1,995,691</u>		<u>2,014,757</u>
<b>Funds</b>					
<b>Unrestricted funds</b>					
Designated funds	16		769,496		570,573
Other charitable funds	16		748,359		653,547
Revaluation	16		405,004		644,136
<b>Restricted Funds</b>	17		<u>72,832</u>		<u>146,501</u>
			1,995,691		2,014,757

These financial statements were approved by the Board of Trustees on the 28 September 2009 and are signed on their behalf by:

C R Holman

**Trustee**

**NOTES TO THE FINANCIAL STATEMENTS**

**Year ended 31 March 2009**

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**1 Accounting policies**

**1.1 Basis of preparation**

The financial statements have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and investments, and include the results of the charitable company's operations which are described in the Directors' and Trustees' Report.

The financial statements have been prepared in accordance with the provisions of the Companies Act 1985 and in compliance with the revised Statement of Recommended Practice - 'Accounting and Reporting by Charities' issued in March 2005 and applicable accounting standards.

The charitable company has taken advantage of the exemption in Financial Reporting Standard No.1 from the requirement to produce a cashflow statement and it has also availed itself of Paragraph 3 of Schedule 4 to the Companies Act 1985 by adapting the Companies Act formats to reflect the special nature of its activities.

**1.2 Fund accounting**

***Restricted funds***

Restricted funds represent grants and donations which are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

***Unrestricted funds and designated funds***

Unrestricted funds represent funds that are expendable at the discretion of the Trustees in the furtherance of the objects of the charitable company. Such funds may be held in order to finance both working capital and capital investment. Designated funds represent amounts which have been put aside out of unrestricted funds at the discretion of the trustees for particular projects. The designation is for administrative purpose only and does not legally restrict the trustees' discretion to apply the fund. Details are set out in note 16.

**1.3 Incoming resources**

Incoming resources represents accommodation charges net of voids, Supporting People grants, Local Authority funding, Social Services funding and gifts and donations.

Local Authority, Social Services and Supporting People funding payments are brought into the accounts in the period to which they relate according to when they are ascertainable by the Trust.

The following specific policies are applied to particular categories of income:

- Voluntary income by way of grants, legacies, donations and gifts is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charitable company, are recognised when it becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charitable company where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

**MAYDAY TRUST**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**

**Year ended 31 March 2009**

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**1 Accounting policies (continued)**

- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charitable company earns the right to consideration by its performance. Where income is received in advance of performance it is treated as deferred income and included within creditors.

**1.4 Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charitable company and include audit fees and costs linked to the strategic management of the charitable company.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity comprise both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**1.5 VAT**

Value added tax is not recoverable by the charitable company, and as such is included in the relevant costs in the Statement of Financial Activities and tangible fixed assets.

**1.6 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	2.5% straight line
Equipment	25% straight line

Last year the charity increased its capitalisation limit for fixed assets to £2,500, all purchases below this de minimis limit are expensed in the accounting period in which they are purchased.

**1.7 Operating leases**

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessor are reflected in the Statement of Financial Activities as incurred.

**1.8 Investments**

Investments are included in the financial statements at the stated HSBC Fund Managed market value. Investment properties are valued at the trustees' best estimate of market value.

**MAYDAY TRUST**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

Year ended 31 March 2009

**1 Accounting policies (continued)**

**1.9 Pension costs**

The charitable company contributes to the personal pension schemes of certain of its employees. Contributions are charged to the Statement of Financial Activities in the year in which they are incurred. The assets of the schemes are held separately from those of the charity.

**1.10 Cash flow statement**

The charitable company has taken advantage of the exemption from preparing a cash flow statement in accordance with Financial Reporting Standard No.1 on the basis that it is a small company as defined in the Companies Act 1985.

<b>2 Donations</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2009 Total £</b>	<b>2008 Total £</b>
Donations	10,083	23,184	33,267	45,210
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>3 Investment income</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2009 Total £</b>	<b>2008 Total £</b>
Listed investments	13,784	-	13,784	13,594
Bank interest receivable	<u>15,146</u>	<u>          </u>	<u>15,146</u>	<u>15,045</u>
	28,930	-	28,930	28,639
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>4 Grants and funding for provision of accommodation</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2009 Total £</b>	<b>2008 Total £</b>
Gross accommodation charges	1,412,171	-	1,412,171	1,616,734
Accommodation voids	(78,573)	-	(78,573)	(99,104)
Local Authority funding	-	38,607	38,607	90,656
Supporting People Grant	1,199,815	-	1,199,815	1,016,943
Social Services funding	<u>          </u>	<u>80,822</u>	<u>80,822</u>	<u>71,927</u>
	2,533,413	119,429	2,652,842	2,697,156
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>5 Investment management costs</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2009 Total £</b>	<b>2008 Total £</b>
HSBC Investment Portfolio management fees	5,526	-	5,526	6,778
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**MAYDAY TRUST**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

**Year ended 31 March 2009**

**6a Cost of charitable activities**

The Trustees consider that the main charitable activity of Mayday Trust is the provision of good quality housing and support services to vulnerable people. Accordingly the costs of the charity are attributable to this single purpose.

Support costs comprise the salary and pension costs of certain individuals employed in management and administrative roles via head office. Other head office costs have been classified as direct charitable costs on the basis that they support directly the work of the various projects.

<b>Provision of charitable services</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2009 Total £</b>	<b>2008 Total £</b>
<b>Direct costs</b>				
Wages and salaries	947,177	119,429	1,066,606	1,039,799
Depreciation	70,528	25,996	96,524	117,854
Housing Association charges and rental	386,383	-	386,383	500,360
Repairs and renewals	92,216	36,595	128,811	142,017
Computer costs	12,330	-	12,330	-
Security costs	16,028	-	16,028	-
Council tax and rates	71,637	-	71,637	71,379
Light and heat	114,145	-	114,145	111,444
Telephone and broadband	22,313	-	22,313	38,723
Insurance	50,124	-	50,124	55,113
Advertising and marketing	25,265	-	25,265	34,594
Residents recreation and training	-	27,570	27,570	24,681
Consultancy and professional fees	27,341	-	27,341	31,937
Bad debts	7,367	-	7,367	16,667
Licences and rentals	19,100	-	19,100	21,817
Office supplies and printing	14,255	-	14,255	17,565
Other costs	<u>155,585</u>	<u>6,692</u>	<u>162,277</u>	<u>208,675</u>
	2,031,794	216,282	2,248,076	2,432,625
<b>Support costs</b>				
Wages and salaries	<u>238,614</u>	<u>-</u>	<u>238,614</u>	<u>247,546</u>
	<u>2,270,408</u>	<u>216,282</u>	<u>2,486,690</u>	<u>2,680,171</u>

**6b Exceptional costs**

	<b>2009</b>	<b>2008</b>
Redundancy costs	-	65,218
Bad debts in respect of the Janus Scheme	-	87,939
Broadmead Court improvements	-	155,504
Professional fees	<u>-</u>	<u>73,876</u>
	-	382,537

**MAYDAY TRUST**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

Year ended 31 March 2009

7	<b>Governance costs</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2009 Total £</b>	<b>2008 Total £</b>
	Trustee expenses and training	1,084	-	1,084	-
	Audit fees	5,664	-	5,664	6,359
	Legal fees	11,543	-	11,543	27,500
	Other costs	<u>190</u>	<u>-</u>	<u>190</u>	<u>-</u>
		18,481	-	18,481	33,859
		<u>18,481</u>	<u>-</u>	<u>18,481</u>	<u>33,859</u>
<b>8</b>	<b>Employees' and Trustees' remuneration</b>			<b>2009 £</b>	<b>2008 £</b>
	The aggregate payroll costs were:				
	Wages and salaries			1,183,618	1,151,639
	Redundancy costs			-	65,218
	Social security costs			96,402	110,399
	Other pension costs			15,991	13,803
	Benefit in kind			<u>9,209</u>	<u>11,505</u>
				1,305,220	1,352,564
				<u>1,305,220</u>	<u>1,352,564</u>

No trustee received remuneration during the year (2008: £nil). A Rastall-Conrad invoiced £644 for her services as a consultant and N Banister invoiced £690 for his firm's services as a consultant. These payments were discounted and had been approved by the Board of Trustees.

Expenses totalling £397 were paid to four Trustees in respect of travel and subsistence (2008: £881 to three Trustees). The charitable company paid health insurance premiums of £508 in respect of three Trustees (2008: £468). During the year an amount of £1,748 was paid in respect of trustee indemnity insurance.

Expenses totalling £1,141 were paid to the Chief Executive during the year for travel, meetings and professional subscriptions.

**MAYDAY TRUST**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

**Year ended 31 March 2009**

**8 Employees' and Trustees' remuneration (continued)**

The table below shows details of the employees who on annualised basis received remuneration (including benefits) in excess of £60,000.

	<b>2009 No.</b>	<b>2008 No.</b>
£60,000 - £65,000	1	1
	=	=
<b>Particulars of employees:</b>	<b>2009 No</b>	<b>2008 No</b>
The average number of staff employed by the charity during the financial year amounted to:		
Head office	9	9
Schemes	<u>65</u>	<u>61</u>
	74	70
	=====	=====

**9 Net incoming resources**

Net incoming resources are stated after charging:

	<b>2009 £</b>	<b>2008 £</b>
Depreciation of owned assets	96,524	117,854
Auditors' remuneration	5,664	6,359
Operating lease rentals:		
- plant and machinery	17,008	13,110
- land and buildings	386,383	500,360
	=====	=====

**MAYDAY TRUST**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

**Year ended 31 March 2009**

10	Tangible fixed assets	Freehold property £	Equipment £	Total £
	<b>Cost or valuation</b>			
	At 1 April 2008	1,040,000	372,915	1,412,915
	Additions	-	8,473	8,473
	Revaluation	(146,000)	-	(146,000)
	At 31 March 2009	894,000	381,388	1,275,388
	<b>Depreciation</b>			
	At 1 April 2008	-	252,182	252,182
	Charge for the year	26,000	70,524	96,524
	Revaluation adjustment	(26,000)	-	(26,000)
	At 31 March 2009	-	322,706	322,706
	<b>Net book value</b>			
	At 31 March 2009	894,000	58,682	952,682
	At 31 March 2008	1,040,000	120,733	1,160,733

The tangible fixed assets are all held for charitable purposes. In respect of assets stated at valuations, the comparable historical cost and depreciated values are as follows:

	2009 £	2008 £
<b>Net book value of revalued tangible fixed assets</b>		
Net book value at the end of year	894,000	1,040,000
Historical cost	467,928	467,928
<b>Depreciation</b>		
At 1 April 2008	52,782	41,084
Charge for year	11,698	11,698
At 31 March 2009	64,480	52,782
<b>Net historical cost book value</b>		
At 31 March 2009	403,448	415,146
At 31 March 2008	415,146	426,844

The properties owned by the charity were independently valued by Ashby Lowery Commercial, Chartered Surveyors on 7 May 2009. This was a desk top valuation, based on the open market values of the properties, on a current use basis. The last full valuation was carried out on 15 June 2006.

**MAYDAY TRUST**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

**Year ended 31 March 2009**

<b>11</b>	<b>Fixed asset investments</b>	<b>2009</b>	<b>2008</b>
		<b>£</b>	<b>£</b>
	<b>Movement in market value</b>		
	Market value of investments at 1 April 2008	468,347	506,591
	Additions	293,029	136,734
	Sales proceeds from disposals	(232,866)	(153,481)
	Realised investment (losses)/gains on disposal	(26,739)	16,402
	Unrealised losses on revaluation in the year	<u>(105,039)</u>	<u>(37,899)</u>
	Market value of investments at 31 March 2009	396,732	468,347
	Cash held for investment by brokers	<u>33,906</u>	<u>85,796</u>
	Total market value at 31 March 2009	430,638	554,143
		=====	=====
	Historical cost of investments (excluding costs) at 31 March 2009	482,280	449,065
		=====	=====

The investments comprise of a portfolio of funds managed by HSBC Fund Managers.

<b>Investments at market value comprise:</b>	<b>UK</b>	<b>Overseas</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Gilts	23,072	-	23,072
Equities	149,804	-	149,804
Collectives	94,352	129,504	223,856
Cash	<u>33,906</u>	<u>-</u>	<u>33,906</u>
	301,134	129,504	430,638
	=====	=====	=====

Included within the portfolio are the following investments which comprise more than 5% of the market value of the portfolio:

	<b>%</b>
HSBC International Select Fund, Multialpha Global Equity 'AD'	10.6
HSB Investment Solutions Global Equity Fund Class A	10.1

**MAYDAY TRUST**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

**Year ended 31 March 2009**

<b>12</b>	<b>Debtors</b>	<b>2009</b> £	<b>2008</b> £
	Other debtors	32,108	89,084
	Prepayments	27,728	54,116
	Accrued income	<u>10,000</u>	<u>15,187</u>
		69,836	158,387
		<u>          </u>	<u>          </u>
<b>13(a)</b>	<b>Current asset investments</b>	<b>2009</b> £	<b>2008</b> £
	HSBC Money Market	-	150,000
		<u>          </u>	<u>          </u>
<b>13(b)</b>	<b>Investment properties</b>	<b>2009</b> £	<b>2008</b> £
	<b>Valuation – 14 Murray Road</b>		
	At 1 April 2008	-	180,000
	Transfer from tangible fixed assets	-	-
	Disposal	<u>-</u>	<u>(180,000)</u>
	At 31 March 2009	-	-
		<u>          </u>	<u>          </u>
	During the year the investment property was sold.		
	Sale proceeds	-	185,000
	Current asset value of investment property	<u>-</u>	<u>(180,000)</u>
	Surplus on disposal	-	5,000
		<u>          </u>	<u>          </u>
	The associated costs of disposal were £4,518 and are included in consultancy and professional fees.		
<b>14</b>	<b>Creditors: amounts falling due within one year</b>	<b>2009</b> £	<b>2008</b> £
	Advance rental receipts	16,859	20,172
	Other creditors	11,421	8,122
	Other taxation and social security	29,525	-
	Accruals and purchase ledger balances	112,993	113,027
	Deferred income	<u>44,034</u>	<u>32,097</u>
		214,832	173,418
		<u>          </u>	<u>          </u>

Included within other creditors is an amount of £3,706 (2008: £1,276) payable in respect of outstanding pension contributions.

**MAYDAY TRUST**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

**Year ended 31 March 2009**

**15 Commitments under operating leases**

At 31 March 2009 the charity had annual commitments under non-cancellable operating leases as set out below:

	<b>2009</b>		<b>2008</b>	
	<b>Land and buildings £</b>	<b>Other items £</b>	<b>Land and buildings £</b>	<b>Other items £</b>
Operating leases which expire				
Within one year	350,976	-	329,266	-
Within 2 to 5 years	-	5,646	-	1,513
After 5 years	-	9,769	-	12,325
	<u>350,976</u>	<u>15,415</u>	<u>329,266</u>	<u>13,838</u>

**16 Unrestricted Funds**

	<b>Balance at 01.04.2008 £</b>	<b>Incoming resources £</b>	<b>Movement in resources</b>		<b>Balance at 31.03.2009 £</b>
			<b>Utilised/ released £</b>	<b>Transfers and gains/(losses) £</b>	
<b>Designated</b>					
Major Repairs fund Broadmead Court	326,077	-	-	123,923	450,000
Refurbishment fund	244,496	-	-	-	244,496
General repairs fund	-	-	-	75,000	75,000
<b>Other charitable funds</b>					
General	653,547	2,600,796	(2,294,415)	(211,569)	748,359
Revaluation	<u>644,136</u>	-	-	<u>(239,132)</u>	<u>405,004</u>
	<u>1,868,256</u>	<u>2,600,796</u>	<u>(2,294,415)</u>	<u>(251,778)</u>	<u>1,922,859</u>

The income of the charity includes the above designated funds which have been set aside out of unrestricted funds by the Trustees for a specific purpose.

The Major Repairs fund is a fund for anticipated future repairs and renewals costs. In August 2004 a property stock commission survey was conducted by Rooftop which has identified a significant funding requirement over the next 30 years.

The Broadmead Court refurbishment fund is a fund set aside for planned structural works and refurbishment works at Broadmead Court.

The General Repairs Fund has been set up to cover ongoing refurbishment of the schemes.

**MAYDAY TRUST**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

Year ended 31 March 2009

17	Restricted Funds	Movement in resources			Balance at 31.03.2009 £
		Balance at 01.04.2008 £	Incoming resources £	Utilised/ (released) £	
	Ashwood Court	5,998	6,290	(8,645)	3,643
	Mayday House	22,065	85,472	(98,593)	8,944
	Leamington	14,693	1,224	(4,166)	11,751
	Bedford	9,570	43,023	(45,919)	6,674
	Northampton	38,364	-	(18,748)	19,616
	Wellingborough	31,812	-	(16,832)	14,980
	Leighton Buzzard	10,623	3,240	(10,704)	3,159
	Daventry	10,233	814	(9,213)	1,834
	Central	<u>3,143</u>	<u>2,550</u>	<u>(3,462)</u>	<u>2,231</u>
		146,501	142,613	(216,282)	72,832

The restricted funds consist of donations and grants made to Mayday Trust for use solely on the specified housing projects. The funds are used to maintain the properties in a good state of repair and for refurbishments as and when required.

18	Analysis of net assets	Tangible	Investment	Other	Total
		fixed		net	
Restricted funds		assets	assets	assets	£
		£	£	£	£
	Ashwood Court	1,856	-	1,787	3,643
	Mayday House	508	-	8,436	8,944
	Leamington	4,050	-	7,701	11,751
	Bedford	2,143	-	4,531	6,674
	Northampton	303	-	19,313	19,616
	Wellingborough	10,164	-	4,816	14,980
	Leighton Buzzard	-	-	3,159	3,159
	Daventry	256	-	1,578	1,834
	Central	<u>-</u>	<u>-</u>	<u>2,231</u>	<u>2,231</u>
		19,280	-	53,552	72,832
	<b>Unrestricted funds</b>	<u>933,402</u>	<u>430,638</u>	<u>558,819</u>	<u>1,922,859</u>
		952,682	430,638	612,371	1,995,691

**MAYDAY TRUST**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**

**Year ended 31 March 2009**

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**19 Capital commitments**

At 31 March 2009 the company had not committed and contracted for any capital expenditure.

**20 Company limited by guarantee**

The company is limited by guarantee and does not have a share capital. Each member's liability is limited to a maximum of £1.

**21 Post balance sheet events**

During the year, the trust has been notified that it has been left a further legacy in the form of a house in Daventry. At the date of signing the accounts, the transfer of the property had not yet been finalised and no date had been set for completion of the transfer.

Accordingly, the asset has not yet been recognised in the financial statements. The current market value of the property is approximately £130,000.

**MAYDAY TRUST**  
**(A company limited by guarantee)**

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**DONORS**

**Year ended 31 March 2009**

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Mayday Trust would like to thank all those who supported us during 2008/09. In particular, we would like to thank the many Trusts, organisations and individuals who have contributed to our work with financial and in-kind donations.

Beatrice Laing Charitable Trust  
Rugby Borough Council  
Rugby Rotary Club  
Mrs Sylvia Clay  
Mr & Mrs Ellis  
Austin Edwards Charitable Trust  
Warwick Lions Club  
Bedford Provincial Grand Lodge  
Bedford Lions Club  
Association of Dunstable Charities  
The Trinity Methodist Church  
Challney Community Band  
Daventry Consolidated Charitable Trust  
Sydney Black Charitable Trust  
Mr & Mrs C Holman  
Audrey Gillett  
Provincial Grand Lodge of Warwickshire

The 29<sup>th</sup> May 1961 Charitable Trust  
Sir Edward Boughton Trust  
St Andrews Church, Rugby  
Warwickshire County Council  
Newfield Charitable Trust  
The Bedford Charity  
Bedford Municipal Charities  
The Neighbourly Charitable Trust  
Leighton-Linsdale Council  
Trinity Baby & Toddler Club  
Daventry Sleep Out – various  
Mr Addock – Daventry Sleep Out  
Ellen Maud Paxton Trust  
EveryClick Donations  
Maggie Taussi  
Giving.com  
Richard Cadbury Trust